Market Information Associate

Do you have experience with non-listed real estate data and analytics? Are you excited about the idea of collaborating with the real estate industry and a great team of colleagues to further enhance and develop data collection, performance indices and tools to better inform the non-listed real estate industry? INREV is looking for a **Market Information Associate** to join our team in Amsterdam.

Job description

The Market Information Associate will be contributing to the expansion and ongoing maintenance of INREV's market information products (such as INREV Indices and Vehicle Universes), ensuring quality, productivity, and seamless delivery to our members.

You will be essential to the on-going improvements and expansion of data quality and coverage and index production for the non-listed real estate industry in Europe but also work closely on joint projects with affiliate associations such as ANREV, NCREIF and PREA for further global development and improvements.

In this role you will also be responsible for the production and further development of INREV's analytical capabilities in order to support its leading position as the primary source of information for the European non-listed real estate industry.

This role requires excellent written, communication, organisational and interpersonal skills, as you will be working with a wide range of stakeholders from different backgrounds. You need to encourage members and non-member participation to INREV data collections, studies, and surveys. Knowledge of or experience with handling statistical data or experience with index production is a significant advantage.

About INREV

INREV is Europe's leading platform for sharing knowledge on the non-listed real estate industry. Our goal is to improve transparency, professionalism, and best practice across the industry, making the non-listed real estate investment industry more accessible and attractive to investors. We are a highly active association with just over 500 member companies worldwide. Our members include 90 of the largest institutional investors as well as 40 of the 50 largest real estate fund managers.

The INREV team is currently made up of 38 employees, with 34 in the Amsterdam office and 4 in the Brussels office. There is a strong sense of team motivation, collaboration, and excitement. New team members will be expected to share in this, contributing ideas on setting high service standards, expanding knowledge and awareness of INREV, and contributing to the association's high-quality services.

The team values are an important factor in the daily teamwork and operations and are described as follow:
- Entrepreneurial - We are creative, innovative, and resourceful and think beyond borders to get the job done.
- Leaders - We strive to achieve the best, get things done and make a lasting difference for our community.
- Family - We work together as a team and with our members in a professional and caring manner.
- Inclusive - We take pride in being an oasis of diversity.

- Passionate - We are proud of who we are, what we do and how we do it.

Responsibilities include:

- Be responsible for the ongoing production and improvement of INREV's market information products with a focus on the INREV Indices. This includes data collection, validation, analysis and report writing. Ensure output is delivered accurately, timely and are of high quality.

- Proactively reach out to members and non-members to contribute data and information to INREV: the INREV Vehicles Universes, the INREV Indices, and other projects as required.

- Provide supporting data and analysis for internal and external projects that use INREV's primary sources of information.

Team

The Management Information Associate is part of the Research & Market Information team which currently consists of nine people. You report to the Senior Manager Market Information.

The role carries a responsibility for multiple key products of INREV and requires proactive day-to-day support and project management. You work closely with the rest of the Research & Market Information team to ensure high quality output across all INREV data driven and market information services.

Skills

- Minimum of a bachelor's degree, with a major in real estate, finance, or economics.
- Minimum of three to four years working experience in a related position, preferably with previous knowledge of the non-listed real estate industry or alternative investment industry.
- Excellent communication skills, both in written and oral English (working language at INREV).
- Experience of data collection, real estate performance measurement, analysis of large datasets or index production.
- Good understanding of statistical languages is an advantage.

Competences

- Strong interpersonal skills, and self-motivated
- Strong result-driven analytical skills with an eye for detail
- Assertive and a strong communicator
- Team player, and able to work in a dynamic environment with 'can do' mentality.

We offer

- Become part of a leading European association that is representing, promoting and shaping a fast-paced and growing industry.
- A very diverse, energetic, and growing team.
- Full time (40 hours a week) / annual leave of 25 days per year plus Dutch public holidays.
- Based in Amsterdam.